PRE-EMPLOYMENT **TRANSITION SERVICES**



ABOUT

Vinfen transforms lives by building the capacity of individuals, families, organizations, and communitie sto learn, thrive, and achieve their goals. Our services and advocacy promote the recovery, resiliency, habilitation, and self-determination of the people we serve. As a human services leader, we strive to be the provider, employer, and partner of choice.

Vinfen's Pre-Employment Transition Services (Pre-ETS) assist students by enhancing work-related skills through employment, social, and self-advocacy skills training. A Supervisor and Employment Specialist provide personalized trainings and support. Trainings can be in small groups or, on request, individualized.

Families or schools may request services such as Job Exploration Counseling and Post-Secondary Education options. All these services can be provided in a community-based setting, or at school. Pre-ETS is funded by the Massachusetts Rehabilitation Commission (MRC).



REFERRAL PROCESS

Students may be referred to Vinfen by the MRC Counselors, their school, or their teacher. To qualify, students may either receive services from the MRC or be eligible for MRC services. In addition, written documentation of a disability can qualify a student for Pre-ETS Services.



WHOM DOES PRE-ETS SERVE?

Pre-ETS serves students aged 14 to 22, residing in cities and towns served by the Somerville MRC Area Office. These areas include: Arlington, Belmont, Cambridge, Everett, Malden, Medford, Melrose, Somerville, Stoneham, Wakefield, Waltham, Watertown, and Winchester.



2021 WORKPLACE READINESS TRAINING **CLASSES**

July: 7/26 - 7/30

August: 8/16 - 8/20

PLEASE NOTE: All classes will be taught remotely from 3-4:30p.m. Log-in information will be sent before the first session.











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WHAT MAKES PRE-ETS UNIQUE?

Pre-ETS staff respect and celebrate the diversity of the people they support by recognizing the beliefs, values, and customs of all individuals. Pre-ETS focuses on ensuring that the skills and knowledge gained by students are useful for their future employment prospects. The following is a brief description of Pre-ETS' Five Program Components. Students may choose one component or several of them at once:



WORKPLACE READINESS TRAINING

Students will receive up to ten hours of training on a variety of employment and social skills topics. Material will be presented using role playing, peer-to-peer discussion, and interactive activities to engage students. Gaining proficiency in these skills will help students successfully navigate and maintain their position in a professional environment. You can see the front page for upcoming classes.



JOB EXPLORATION COUNSELING

Students will meet in small groups with the Employment Specialist to complete exploration activities like interest inventory, resume building, and completing a Vinfen career planning assessment. Completing these activities will help students identify their preferred positions and work environments that meet their own strengths and needs. Students will learn how to navigate job search engine sites.



WORK BASED LEARNING EXPERIENCE

Students will be able to participate in activities such as job tours and employer presentations to expose them to various career paths available.



SELF-ADVOCACY TRAINING

The training will take place during one half-day session and students will learn about self-awareness pertaining to their own individual strengths and needs. Learning to identify various methods of support, communicate effectively, and utilizing available resources will ensure students' confidence in successfully advocating for themselves in a school or work setting.



POST SECONDARY EDUCATION

The Employment Specialist will work with the students to help them better understand the academic and occupational training options available to reach their career goals. To highlight the differences between high school and college. Also students will learn how to access information on the application and admissions process. To give students a better understanding of the difference between an Associates, B.S. Degree, and a Trade School. Students will gain an understanding about requesting an accommodation when needed. Students will also receive an overview of the financial aid resources available. Students will also learn how to set up a tour at a college or university and what to expect on a tour.

